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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0820-0139
MEMORANDUM
24 August 2020

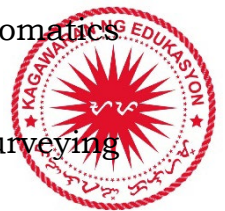
For: **Regional Directors**
(Regions I, II, III, IV-A, IV-B, V, VIII, IX, X, XI, XII, XIII and CAR)

Schools Division Superintendents
Public Schools District Supervisors
Division Engineers and Architects

Subject: **LAND SURVEYING ON SELECTED SCHOOL SITES AND
PREPARATION OF SCHOOL SITE DEVELOPMENT PLAN**

The Office of the Undersecretary for Administration (OUA) and Education Facilities Division (EFD) thru the following Service Providers will conduct land surveying for the preparation of School Site Development Plan on selected schools in Regions I, II, III, IV-A, IV-B, V, VIII, IX, X, XI, XII, XIII, and CAR from February to August 2020.

1. **LOT 01 (Region I and CAR)** = VHD Joint Ventures (Joint Venture of Valdez Surveying and Realty Services and Habbiling and Associates Land Surveying Services)
2. **LOT 02 (Region II and Region III)** = VHD Joint Ventures (Joint Venture of Valdez Surveying and Realty Services and Habbiling and Associates Land Surveying Services)
3. **LOT 03 (Region IV-A and Region IV-B)** = VHD Joint Ventures (Joint Venture of Valdez Surveying and Realty Services and Habbiling and Associates Land Surveying Services)
4. **LOT 04 (Region V and Region VIII)** = A.C Tiban Surveying Office
5. **LOT 06 (Region IX and Region XII)** = Joint Venture of Alterra Geomatics and Construction and A.F Florin Design and Construction
6. **LOT 07 (Region X, Region XI and Region XIII)** = R.C Tollo Surveying Services



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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In view of this, the Regional and Division Offices concerned must prepare the following documents:

- 1.) Site ownership documents (TCT, Tax Declaration, usufruct, etc.)
- 2.) Lot Plan, if available
- 3.) Existing School Site Development Plan

These documents shall be given to the Service Providers prior to the execution of the project. Attached herewith is the list of recipient schools for the above-mentioned subject for reference.

For your guidance and compliance.



ALAIN DEL B. PASCUA
Undersecretary



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